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Recruitment Notification for Assistant Managers at National Centre for Financial Education (NCFE)

National Centre for Financial Education (NCFE) is a Section 8 (Not for Profit) Company promoted by Reserve Bank of India (RBI), Securities and Exchange Board of India (SEBI), Insurance Regulatory and Development Authority of India (IRDAI) and Pension Fund Regulatory and Development Authority (PFRDA).

NCFE is recruiting for the full-time posts Assistant Managers as detailed under. The place of posting would be NISM Bhavan, Vashi, Navi Mumbai.

Position	Age	Qualification	Experience
Assistant Managers – 3 posts	Not more than 30 years as on the date of the notification	Bachelor's Degree in any discipline from a recognized institute or university.	Two years of post-qualification work experience (preferably in finance / IT sector)

The brief Job description and remuneration are as under:

Position	Job Description	Remuneration
Assistant Manager	Responsible for conducting desk research, vendor management, administration and accounts, media management, IT management and provide assistance in implementing various programs.	Starting Gross emoluments of Rs 5.25 Lakhs per annum

Process of Recruitment

The process of recruitment will consist of an Online Application followed by online test (English or Hindi as per the choice of the candidate) and interview. The NCFE Board reserves the right to waive the online test requirement if there are very few candidates for the post.

Post	Vacancies	Test duration	No of questions	Subjects
Assistant Manager	3	45 mins	75	Maths (QA&LR*), English and General Knowledge

*QA – Quantitative Aptitude, LR – Logical Reasoning

How to apply?

Interested candidates are requested to fill the online application available on NCFE's official website www.ncfe.org.in. No other mode of application will be entertained.

Application fee – Rs. 200/- (plus applicable charges)

Important Dates:

Activity	Date
Opening of application window	20 th June 2023
Closing of application window	10 th July 2023
Downloading of the admit card	16 th July 2023 to 23 rd July 2023
Date of Examination	23 rd July 2023

The above dates are tentative and any changes in the dates will be communicated through NCFE's official website.

List of Examination Centres

Mumbai	Chennai	Jaipur	Ranchi
New Delhi	Hyderabad	Kolkata	Lucknow
Pune	Bangalore	Patna	Bhopal

No TA/DA will be paid to the candidates for appearing for the test.